

FOI REQUEST FORM

Ano po ang hinahanap ninyong dokumento o impormasyon? (What documents or information are you looking for?)

Anong panahon ang saklaw ng dokumento/impormasyong inyong hinahanap? (What is the covered period of the documents/information?)

Paki larawan ng maigi ang inyong layunin sa paghanap ng dokumento/impormasyon. (Please sufficiently describe your purpose for securing these documents/information.)

PANGALAN (Name):

CONTACT (Mobile No., Email, etc.):

LAGDA (Signature):

PETSA (Date):

TIRAHAN (Address):

GOVERNMENT-ISSUED ID (Proof of Identity; please attach photocopy):

OPISINA/ PAARALAN (Office/ School):

EDAD (Age):

PAGKILALA NG PAGTANGGAP NG DOKUMENTO (Acknowledgment receipt of document):

Ang dokumentong nakasaad sa itaas ay tinanggap ni:

Pangalan (Name): _____

Lagda (Signature): _____

Petsa (Date): _____

TERMS OF USE: The document and any information provided: (1) shall not be used for any purpose other than what is indicated in the FOI request as approved; (2) shall not be used for purposes contrary to law, morals, good customs, or public policy; and (3) shall not be reproduced for any commercial use. Any violation will be addressed accordingly.