

of the Philippines

PURCHASE ORDER OFFICE OF THE VICE PRESIDENT

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier HARTEE COMMERCIAL Address 3938 Yague St., Sta. Cruz, Makati City TIN:	P.O. No. 06-073-20 Date June 15, 2020 Mode of Procurement: Negotiated Procurement-Small Value Procurement
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Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: 7th Floor Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term: Within 30-90 days from receipt of purchase order
Date of Delivery:	Payment Term: 15 - 30 days upon receipt of delivery and complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
	pc	10	Epson Ink for Epson T372, PM20 Submitted Technical Specification and Price Quotation shall form part of the Purchase Order ** nothing follows**	1,300.00	13,000.00

Total Amount in Words: Thirteen Thousand Pesos Only 13,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,


MA. CARMELITA S. WARREN
 Chief, Administrative Division
 (Authorized Official)

Conforme: MANUEL PABLO
 (Signature over printed name of Supplier)
6-15-20
 Date

Funds Available <p style="text-align: center;">JULIETA L. VILLADELREY Chief Accountant</p>	OBR No: <u>02-10101-2020-06-01301</u> Amount: <u>₱ 13,000.00</u>
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