

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT
7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City**

Supplier	F1 ALLIANCE CAR CARE CENTER	P.O. No.	09-123-20
Address	Sorabella, Zone 3, Concepcion Grande, Naga City	Date	September 14, 2020
TIN:		Mode of Procurement:	Negotiated Procurement-Small Value Procurement

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Naga City	Delivery Term:	Please see attached Technical Specifications "Annex A"
Date of Delivery:		Payment Term:	15-30 working days upon completion of service and receipt of complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Preventive Maintenance of Motor Vehicle		
	liter	7	Engine Oil	350.00	2,450.00
	pc	1	Oil Filter	350.00	350.00
	pc	1	Fuel Filter	550.00	550.00
	pc	1	Air Filter	850.00	850.00
	bottle	1	Brake Fluid	100.00	100.00
	set	1	Brake Pad	1,500.00	1,500.00
	lot	1	Engine Tune Up	450.00	450.00
	lot	1	Check up and cleaning of Brakes	450.00	450.00
	lot	1	Labor (Engine Oil/Filter)	150.00	150.00
			Submitted Technical Specification and Price Quotation shall form part of the Purchase Order		
			** nothing follows*		
			Toyota Innova ABE-1189		

Total Amount in Words: Six Thousand Eight Hundred Fifty Pesos Only **6,850.00**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.


Very truly yours,


MA. CARMELITA S. WARREN
Chief, Administrative Division
(Authorized Official)

Conforme:

(Signature over printed name of Supplier)

Date

Funds Available	₱ 6,850.00	OBR No:	02-10101-2020-09-02487
		Amount:	₱ 6,850.00
	 JULIETA L. VILLADELREY Chief Accountant		