

RECEIVED BY  
01/10/2020  
DATE

**PURCHASE ORDER**  
**OFFICE OF THE VICE PRESIDENT**  
7/F Ben-Lor Building, Quezon Avenue, Quezon City

Supplier	GQWEST, INC.	P.O. No.	01-003-20
Address	883 Quezon Avenue, Sta. Cruz, QC	Date	January 2, 2020
TIN:		Mode of Procurement:	Negotiated Procurement-Small Value Procurement

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Pls. see attached technical specifications	Delivery Term:	Pls. see attached technical specifications
Date of Delivery :		Payment Term:	15 to 30 days upon receipt of complete documents and completion of delivery

Stock No.	Unit	Qty	Description	Unit Cost	Amount
	bottle	3,456	Drinking Water, 350 ml	7.00	24,192.00
	bottle	21,600	Drinking Water, 500 ml	8.00	172,800.00
	container	4,560	Drinking Water, 5 gallon	50.00	228,000.00
Submitted Technical Specifications and Price Quotation shall form part of the Purchase Order *nothing follows*					

Total Amount in Words: Four Hundred Twenty Four Thousand Nine Hundred Ninety Two Pesos P424,992.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,

**PAOLO RAYMOR E. SALVOSA**  
Director, Technical Services Office  
(Authorized Official)

Conforme: MARIE MAR LAPUS  
(Signature over printed name of Supplier)  
1-9-2020  
Date

Funds Available	₱ 424,992.00	OBR No:	02-101167-2020-07-00008
		Amount:	₱ 424,992.00
	<u>JULIETA L. VILLADELREY</u> Chief Accountant		