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DATE

PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT
7/F Ben-Lor Building, Quezon Avenue, Quezon City

Supplier	AUTOPHIL MARKETING CORP.	P.O. No.	01-006-20
Address	1745 Dimasalang St., Sta. Cruz, Manila	Date	January 7, 2020
TIN:		Mode of Procurement:	Negotiated Procurement-Small Value Procurement

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:
Place of Delivery: 7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC
Date of Delivery: _____
Delivery Term: 5 calendar days upon receipt of vehicle
Payment Term: 15 to 30 days upon receipt of complete documents and completion of repair

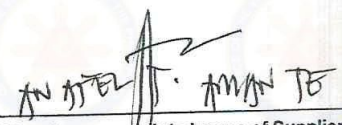
Stock No.	Unit	Qty	Description	Unit Cost	Amount
	pc	1	Clutch Pulley	3,500.00	3,500.00
	pc	2	Door Equator	500.00	1,000.00
	pc	1	Drive Belt (original)	3,500.00	3,500.00
	pc	1	Auto Tensioner with Bearing (original)	10,625.00	10,625.00
	pc	2	Drive Belt Bearing	2,250.00	4,500.00
	pc	1	Bolt	480.00	480.00
	lot	1	Labor	4,000.00	4,000.00
				(Toyota Innova, SKM-978)	
				Submitted Technical Specifications and Price Quotation shall form part of the Purchase Order	
				nothing follows	


Total Amount in Words: Twenty Seven Thousand Six Hundred Five Pesos ₱ P27,605.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,

PAOLO RAYNOR E. SALVOSA
Director, Technical Services Office
(Authorized Official)

Conforme: 
(Signature over printed name of Supplier)
1-13-2020
Date

Funds Available	₱ 27,605.00	OBR No:	02-10101-2020-01-00015
		Amount:	₱ 27,605.00
 JULIETA L. VILLADELREY Chief Accountant			