

mlu
RECEIVED BY
1-24-2020
DATE

PURCHASE ORDER OFFICE OF THE VICE PRESIDENT 7/F Ben-Lor Building, Quezon Avenue, Quezon City					
Supplier AUTOPHIL MARKETING CORP.		P.O. No. 01-015-20			
Address 1745 Dimasalang St., Sta. Crua, Manila		Date January 22, 2020			
TIN:		Mode of Procurement: Negotiated Procurement-Small Value Procurement			
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: 7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC			Delivery Term: 5 calendar days upon receipt of vehicle		
Date of Delivery :			Payment Term: 15 to 30 days upon receipt of complete documents and completion of repair		
Stock No.	Unit	Qty	Description	Unit Cost	Amount
	pc	2	Shock Absorber, Rear	1,950.00	3,900.00
	pc	1	Alignment	450.00	450.00
	pc	1	Camber, Front, Left and Right	600.00	600.00
	pc	1	Caster Adjustment	150.00	150.00
	lot	1	Labor	900.00	900.00
			(Toyota Innova, ABE-1183)		
			Submitted Technical Specifications and Price Quotation shall form part of the Purchase Order		
			nothing follows		
Total Amount in Words: Six Thousand Pesos					P6,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.					
			Very truly yours, PAOLO RAYNOR E. SALVOSA Director, Technical Services Office (Authorized Official) <i>PS</i>		
Conforme: <i>[Signature]</i> KATRINA C. PUNJUNG (Signature over printed name of Supplier) <u>1/24/2020</u> Date					
Funds Available		₱ 6,000.00	OBR No:	<u>02-07107-2020-01-0011</u>	
		<i>[Signature]</i> JULIETA L. VILADELREY Chief Accountant of <i>AN</i>	Amount:	<u>₱ 6,000.00</u>	
				3 2020	